



Human Resources
98 Austin Street, Patchogue NY 11772

Summary of Open Positions

As of: April 21, 2021
Closing: April 28, 2021

Interested applicants can fax their resume to (631) 758-2953 or Email resumes to humanresources@liheadstart.org Or call (631) 758-5200 for more information.

We offer a competitive salary, comprehensive health benefits, premium free dental, advancement opportunities, educational stipends, 14 paid holidays, retirement plan, and much more. Ask about your "hidden paycheck"

HEAD START JOB POSTING

Teacher	Bridgehampton, North Fork, Southampton
Certified Teacher	Southampton
Teacher Assistant	Various
Teacher Aide	Various
Family Advocate	Southampton
Cook	Central Islip
Cook Assistant	Bellport, Southampton, Wyandanch

EARLY HEAD START JOB POSTING

Family Educator-Bilingual	Patchogue EHS
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EHS-CCP JOB POSTING

Disabilities Services Consultant- (Birth to 2)	Central Administration
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The Best Beginning is a Head Start!

The mission of Long Island Head Start is to provide a comprehensive learning environment to children, respectful of their cultures; and to assist families in reaching self-sufficiency through the combined efforts of parents, community and staff.



98 Austin Street, Patchogue, NY 11772

(T) 631-758-5200 (F) 631-758-2953

JOB ANNOUNCEMENT

Position Title: Teacher

Location: Bridgehampton, North Fork, Southampton

Hrs per week: 35

Classification: Non-Exempt

Position Description:

- Provide learning experiences consistent with developmentally appropriate early childhood practices and Head Start philosophies, requirements and performance standards. Plan classroom activities and supervise classroom volunteers. Maintain children's progress records and work closely with the Early Childhood Education Specialist.

Requirements:

- **Minimum:** An Associate's Degree in Early Child Development plus three (3) years teaching children (preferably preschool children in a pre-school setting).
- **Preferred:** A Master's degree in Early Childhood Education, with one (1) year experience teaching children (preferably preschool children in a pre-school setting). NYS Certification preferred. Or, a Bachelor's Degree in Early Childhood Education with two (2) years experience teaching children (preferably preschool children in a pre-school setting).

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Long Island Head Start provides comprehensive early childhood education, health, nutrition, and parent involvement services to low-income and at-risk children and their families. We have 24 Head Start & Early Head Start Centers throughout Long Island.

Long Island Head Start offers a competitive and comprehensive benefits package: competitive salary, employer paid dental, multiple medical plan options with low employee contribution rates, employer matching retirement savings plan, paid holidays, sick days, and personal days, paid summer furlough*, education stipends and early, education release time, E.I.P. program, and much, much more!



98 Austin Street, Patchogue, NY 11772

(T) 631-758-5200 (F) 631-758-2953

JOB ANNOUNCEMENT

Position Title: EHS-CCP Disabilities Services Consultant (Birth to 2)

Location: Central Administration

Hrs per week: TBD

Classification: Consultant

Position Description:

- Long Island Head Start is now seeking a skilled, caring, and reliable Disabilities Services consultant to make a difference in the lives of our children. This individual will work at various Early Head Start Childcare Partnership locations to provide Disability services including observation, assessment and written behavior treatment plans as well as follow-up. Also, includes meeting with staff and families, when required.
- This position requires strong communication, interpersonal, and problem-solving skills with the ability to interact effectively with a wide range of administrators. Demonstrated critical thinking and leadership skills are essential. Significant local travel to our area facility is required. This is an excellent opportunity to use your knowledge and creativity to help some wonderful children and their families.

Requirements:

- Master's Degree and certification in Birth to 2. Also, must have experience providing Disability services with young children and their families.

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JOB ANNOUNCEMENT

Position Title: Family Educator-Bilingual

Location: Patchogue EHS

Hrs per week: 35

Classification: Non-Exempt

Position Description:

- Provide support services, information, referrals, and advocacy for Head Start children and their families in accordance with the Head Start philosophy and program requirements.

Requirements:

- **Minimum:** Associates Degree in Human Services or Early Childhood Development or related field and four (4) years' experience working in an early childhood development program.
Must be Bilingual (Spanish preferred).

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JOB ANNOUNCEMENT

Position Title: Certified Teacher

Job Location: Southampton

Hrs per week: 35

Classification: Non-Exempt

Position Description:

- Provide learning experiences consistent with developmentally appropriate early childhood practices and Head Start philosophies, requirements and performance standards. Involve parents in the education process at the Head Start Center. Plan classroom activities and supervise classroom volunteers. Maintain children's progress records and work closely with the Early Childhood Education Specialist.

Requirements:

- **Minimum:** An Associate's Degree in Early Child Development plus three (3) years teaching children (preferably preschool children in a pre-school setting). NYS Certification required.
- **Preferred:** A Master's degree in Early Childhood Education, with one (1) year experience teaching children (preferably preschool children in a pre-school setting). Or, a Bachelor's Degree in Early Childhood Education with two (2) years experience teaching children (preferably preschool children in a pre-school setting).

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JOB ANNOUNCEMENT

Position Title: Cook Assistant

Location: Bellport, Southampton, Wyandanch

Hrs per week: 35

Classification: Non-Exempt

Position Description:

- Help to plan varied, nutritious menus and perform other required responsibilities under the supervision of the Cook and the Program Manager. Assist in ordering food and kitchen supplies.

Requirements:

- Must have a high school diploma or equivalent. Some experience in bulk cooking is required. Must fulfill NY State Health Department requirements.

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JOB ANNOUNCEMENT

Position Title: Family Advocate

Location: Southampton

Hrs per week: 35

Classification: Non-Exempt

Position Description:

- Provide support services, information, referrals, and advocacy for Head Start children and their families in accordance with the Head Start philosophy and program requirements.

Requirements:

- **Minimum:** An Associate's Degree in a Health / Human Services field with two (2) years experience in a Health / Human Services Agency; or a High School Diploma (or its equivalent) **and** a Family Development Credential (FDC) or its equivalent with two (2) years experience in a Health / Human Services Agency.
- **Preferred:** Bachelor's Degree in a Health / Human Services and at least one (1) year experience in a Health / Human Services Agency. **Bilingual preferred.**

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JOB ANNOUNCEMENT

Position Title: Teacher Aide
Location: Various Centers
Hrs per week: 35
Classification: Non-Exempt

Position Description:

- As directed by the teacher, assist in providing learning experiences consistent with sound early childhood practices and the Head Start philosophy for fulfilling the requirements of Head Start performance standards.

Requirements:

- High School Diploma or equivalent and one-year experience working with children (preferably preschool children in a pre-school setting) and requirement to obtain Child Development Associate (CDA) Credentialing within two years of employment.

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JOB ANNOUNCEMENT

Position Title: Cook
Location: Central Islip
Hrs per week: 35
Classification: Non-Exempt

Position Description:

- Plans, coordinates and evaluates all aspects of the Nutrition Component at the Head Start Center, which includes planning, preparing, and serving of nutritious meals in compliance with HHS Performance Standards, USDA Regulations and New York/Suffolk County Sanitation Codes.

Requirements:

- Must have a high school diploma or equivalent and some experience in quantity cooking and food preparation preferred.

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JOB ANNOUNCEMENT

Position Title: Teacher Assistant
Location: Various Centers
Hrs per week: 35
Classification: Non-Exempt

Position Description:

- Assist the Teacher in all aspects of the program including planning, implementing activities, and evaluating the progress of the children.

Requirements:

- **Minimum:** High School Diploma or equivalent, two years' experience working with children (preferably preschool children in a pre-school setting,) and a Child Development Associate (CDA) Credentialing.

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