



Human Resources  
 98 Austin Street, Patchogue NY 11772

**Summary of Open Positions**

**HEAD START JOB POSTING**

As of: November 9, 2017  
 Closing: November 16, 2017

Interested applicants can fax their resume to (631) 758-2953 or Email resumes to [humanresources@liheadstart.org](mailto:humanresources@liheadstart.org) Or call (631) 758-5200 for more information.

Substitute Teacher Aide	Various
Teacher Aide	Brentwood, Central Brookhaven
Teacher Assistant	Amityville, Central Brookhaven, Huntington, Riverhead, Southampton
Certified Teacher/Teacher	Central Islip, Southampton
Cook Assistant	Various
Family Advocate	Brentwood, Riverhead
Family Advocate-Bilingual	Bay Area
FCP Specialist-Bilingual	Central Administration
Volunteers	Various

**EHS JOB POSTING**


Teacher Aide	Patchogue EHS
Teacher II	Central Brookhaven EHS
Family Educator - Bilingual	Islip EHS
Teacher I	Islip EHS, Huntington EHS

**EHS – CCP JOB POSTING**

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*The Best Beginning is a Head Start!!*

The mission of Long Island Head Start is to provide a comprehensive learning environment to children, respectful of their cultures; and to assist families in reaching self-sufficiency through the combined efforts of parents, community and staff...

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**98 Austin Street, Patchogue, NY 11772**

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**JOB ANNOUNCEMENT**

Long Island Head Start is an Equal Opportunity employer and does not discriminate against any person based on age, race, gender, color, religion, national origin, and status as a disabled veteran, Vietnam Era Veteran, or disability. M/F/D/V

**Position Title:** As needed Substitute Teacher Aides  
**Salary Range:** Commensurate with education and experience  
**Hrs per week:** TBD

**Position Description:**

As directed by the Teacher, assist in providing learning experiences consistent with sound early childhood practices and the Head Start philosophy for fulfilling the requirements of Head Start performance standards.

**Requirements:**

High School Diploma or equivalent and one-year experience working with children (preferably preschool children in a pre-school setting) and requirement to obtain Child Development Associate (CDA) Credentialing within two years of employment.

**\*All employees must sign a conviction disclosure and health statement and submit to substance screening, fingerprinting, child abuse and maltreatment check, and take a PPD Mantoux test.**

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**Position Title:** Teacher Aide  
**Location:** Brentwood, Central Brookhaven, Patchogue EHS  
**Salary Range:** Commensurate with education and experience  
**Hrs per week:** 35

**Position Description:**

As directed by the teacher, assist in providing learning experiences consistent with sound early childhood practices and the Head Start philosophy for fulfilling the requirements of Head Start performance standards.

**Requirements:**

High School Diploma or equivalent and one-year experience working with children (preferably preschool children in a pre-school setting) and requirement to obtain Child Development Associate (CDA) Credentialing within two years of employment.

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**Position Title:** Teacher Assistant  
**Location:** Amityville, Central Brookhaven, Huntington Freedom Center,  
Riverhead, Southampton  
**Salary Range:** Commensurate with education and experience  
**Hrs per week:** 35

**Position Description:**

Assist the Teacher in all aspects of the program including planning, implementing activities, and evaluating the progress of the children.

**Requirements:**

**Minimum:** High School Diploma or equivalent, two years' experience working with children (preferably preschool children in a pre-school setting,) and a Child Development Associate (CDA) Credentialing.

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**Position Title:** Teacher II  
**Location:** Central Brookhaven EHS  
**Salary Range:** Commensurate with education and experience  
**Hrs per week:** 35

**Position Description:**

Assist the Teacher in all aspects of the program including planning, implementing activities, and evaluating the progress of the children.

**Requirements:**

**Minimum:** High School diploma with a current Infant/Toddler Child Development Associate credentialing (CDA) with five (5) years experience working with infants and toddlers in a child care setting and an approved plan to meet the foregoing preferred requirement.

**Preferred:** A Bachelors Degree in Early Childhood Education with two (2) years experience teaching infants and toddlers in a child care setting. Or, an Associate's Degree in Early Child Development with three (3) years teaching infants and toddlers in a child care setting, and an approved plan to meet the foregoing requirement.

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**Position Title:** Certified Teacher/Teacher  
**Location:** Central Islip, Southampton  
**Salary Range:** Commensurate with education and experience  
**Hrs per week:** 35

**Position Description:**

Provide learning experiences consistent with developmentally appropriate early childhood practices and Head Start philosophies, requirements and performance standards. Involve parents in the education process at the Head Start Center. Plan classroom activities and supervise classroom volunteers. Maintain children's progress records and work closely with the Early Childhood Education Specialist.

**Requirements:**

**Minimum:** An Associate's Degree in Early Child Development plus three (3) years teaching children (preferably preschool children in a pre-school setting).

**Preferred:** A Master's degree in Early Childhood Education, with one (1) year experience teaching children (preferably preschool children in a pre-school setting). NYS Certification preferred. Or, a Bachelor's Degree in Early Childhood Education with two (2) years experience teaching children (preferably preschool children in a pre-school setting).

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**Position Title:** Bilingual Family Educator  
**Job Location:** Islip EHS  
**Salary Range:** Commensurate with education and experience  
**Hrs per week:** 35

**Position Description:**

Provide support services, information, referrals, and advocacy for Head Start children and their families in accordance with the Head Start philosophy and program requirements.

**Requirements:**

**Minimum:** Associates Degree in Human Services or Early Childhood Development or related field and four (4) years' experience working in an early childhood development program. **Bilingual a must.**

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**Position Title: Family Community Partnership Specialist – Bilingual**

**Job Location: Central Administration**

**Salary Range: Commensurate with education and experience**

**Hrs per week: 35**

**Position Description:**

Plans, coordinates and evaluates all aspects of the Family Community service area which includes conducting site visits to Head Start centers, evaluating procedures of Family/Community Development service area, and implementing collaborative partnerships with parents and community organizations. Assists and works closely with the Family/Community Development Manager.

**Requirements:**

Bachelor's Degree in Human Services related field (i.e. human services, social work, counseling, etc.) and (3) three years experience in the field of Human Services or related field. **Bilingual a must.**

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**Position Title:** Teacher I  
**Location:** Islip EHS, Huntington EHS  
**Salary Range:** Commensurate with education and experience  
**Hrs per week:** 35

**Position Description:**

Provide learning experiences consistent with developmentally appropriate early childhood practices and Head Start philosophies, requirements and performance standards. Involve parents in the education process at the Head Start Center. Plan classroom activities and supervise classroom volunteers. Maintain children's progress records and work closely with the Early Childhood Education Specialist.

**Requirements:**

**Minimum:** High School diploma with a current Infant/Toddler Child Development Associate credentialing (CDA) with five (5) years' experience working with infants and toddlers in a child care setting and an approved plan to meet the foregoing preferred requirement.

**Preferred:** A Bachelor's Degree in Early Childhood Education with two (2) years' experience teaching infants and toddlers in a child care setting. Or, an Associate's Degree in Early Child Development with three (3) years' teaching infants and toddlers in a child care setting, and an approved plan to meet the foregoing requirement.

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**Position Title:** Family Advocate  
**Location:** Brentwood, Riverhead  
**Salary Range:** Commensurate with education and experience  
**Hrs per week:** 35

**Position Description:**

Provide support services, information, referrals, and advocacy for Head Start children and their families in accordance with the Head Start philosophy and program requirements.

**Requirements:**

**Minimum:** An Associate's Degree in a Health / Human Services field with two (2) years experience in a Health / Human Services Agency; or a High School Diploma (or its equivalent) **and** a Family Development Credential (FDC) or its equivalent with two (2) years experience in a Health / Human Services Agency.

**Preferred:** Bachelor's Degree in a Health / Human Services and at least one (1) year experience in a Health / Human Services Agency.

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**Position Title:** Family Advocate - Bilingual  
**Location:** Bay Area  
**Salary Range:** Commensurate with education and experience  
**Hrs per week:** 35

**Position Description:**

Provide support services, information, referrals, and advocacy for Head Start children and their families in accordance with the Head Start philosophy and program requirements.

**Requirements:**

**Minimum:** An Associate's Degree in a Health / Human Services field with two (2) years experience in a Health / Human Services Agency; or a High School Diploma (or its equivalent) **and** a Family Development Credential (FDC) or its equivalent with two (2) years experience in a Health / Human Services Agency. **Bilingual a must.**

**Preferred:** Bachelor's Degree in a Health / Human Services and at least one (1) year experience in a Health / Human Services Agency.

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**Position Title:** Cook Assistant  
**Location:** Various  
**Salary Range:** Commensurate with education and experience  
**Hrs per week:** 35

**Position Description:**

Help to plan varied, nutritious menus and perform other required responsibilities under the supervision of the Cook and the Program Manager. Assist in ordering food and kitchen supplies.

**Requirements:**

Must have a high school diploma or equivalent. Some experience in bulk cooking is required. Must fulfill NY State Health Department requirements.

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